



## INTERNAL VACANCY

<b>VACANCY</b>	QUALITY CONTROL TECHNICIAN	<b>DIVISION</b>	PRODUCT QUALITY AND OUTBOUND SUPPLY CHAIN
<b>TYPE OF EMPLOYMENT</b>	PERMANENT	<b>CLOSING DATE</b>	
<b>GRADE</b>	B-UPPER	16 SEPTEMBER 2020	

### PURPOSE OF THE POSITION

- ✓ The purpose of this role is to inspect all final products manufactured in the Fabrication section. A zero-tolerance approach towards quality will be maintained in order to uphold customer satisfaction and Rand Refinery's world-wide reputation of excellence.

### MINIMUM QUALIFICATION

- ✓ Preference will be given to a candidate that has a completed matric certificate and tertiary qualification-National diploma in total quality management

### SKILLS AND ATTRIBUTES

- ✓ Computer literacy-SAP and MS office,
- ✓ Good communicating skills (verbal and written)
- ✓ Expected to work overtime, shift and be flexible as per operation demand.
- ✓ Networking skills - Able to network effectively internally and externally.
- ✓ Problem identification and solving ability - Alert others and offer pertinent solutions to problems

### KNOWLEDGE AND EXPERIENCE

- ✓ Preference will be given to a candidate with up to 5 years' experience within a manufacturing/chemical processing plant environment.
- ✓ Manufacturing Operation - Understand the process streams and how quality control can impact manufacturing
- ✓ Quality Control Knowledge - Understand and execute quality control processes
- ✓ Supply Chain Knowledge - Understand the steps in the Supply Chain
- ✓ SHEQ knowledge- able to adhere specified standards.

### MAJOR RESPONSIBILITIES

#### OPERATIONAL EFFICIENCIES

- ✓ Ensure adherence to the Quality System i.e. ISO 9001.
- ✓ Ensure adherence to all training procedures.
- ✓ Ensure adherence to Quality Control practices and procedures.
- ✓ Ensure adherence to Cargo Aviation Authorities (CAA) standards and practices.

- ✓ Inspect all manufactured products and accept or reject products based on product type reference standard and specifications.
- ✓ Log results on appropriate log sheets based on the daily / shift reject results.
- ✓ Package final products as per type and customer specifications.
- ✓ Ensure all relevant information is included and written on final product package as per type, customer and customs requirement.
- ✓ Learn and implement new Quality Control measures.
- ✓ Train and assist other team members in Quality Control Procedures.

### SHEQ

- ✓ Adhere to SHEQ standards and practices i.e. monthly inspections, reporting of incidents and near-misses.
- ✓ Ensure that there is full compliance with the SHEQ procedure for people and equipment and product.
- ✓ Ensure compliance with the regulatory requirements and assist with auditory processes.
- ✓ Report incident and near misses timeously.

### SALARY

- ✓ Salary and benefits will be negotiated in line with relevant experience and qualifications.

### APPLICATION PROCESS

- ✓ Applications are to be submitted in writing on the approved internal vacancy application form, (CV's may be attached) and forwarded to: Felicity Ramiah, felicityr@gold.co.za, HR Department.
- ✓ Kindly provide proof of qualifications and experience.
- ✓ Consideration will be given to the Rand Refinery employment equity policy as part of the selection process. Please note that should your application be unsuccessful; you will be notified in writing.