

EMPLOYMENT EQUITY POLICY



PURPOSE

The purpose of this policy is to provide guidelines for the implementation of Employment Equity principles and practices at Rand Refinery.

CONTEXT

The South African Constitution promotes the fundamental rights of equality, and the exercise of true democracy and Rand Refinery acknowledges the principle of prohibition and elimination of unfair discrimination.

The primary purpose of Employment Equity as described in the Act is to achieve employment equity through:

- The elimination of unfair discrimination based on race, gender and disability.
- The implementation of affirmative action measures to advance persons from “designated groups” (black people, women and people with disabilities).
- The Act recognises that the mere removal of discrimination will not lead to advancement, rectifying the past and development of groups that have previously been denied such opportunities. Employment equity measures, including affirmative action are needed to ensure that equality does not just remain a formality, but is achieved in a substantive way.

POLICY CONTENT


Guiding Principles:

- Rand Refinery subscribes to a policy of employment equity, which takes cognisance of the diversity which exists in the broader society, and which is based on equal dignity and respect of all people.
- The company is committed to fair and non-discriminatory employment policies and is committed to identifying and eliminating any unfair discrimination which may exist in its employment policies and practices.
- The company is also mindful of its obligation to be a centre of excellence and maintain appropriate standards of efficiency and productivity and to this end will endeavour to continue to attract and retain high calibre talent.
- The Company is opposed to tokenism and the objective is to ensure that suitably qualified people from designated groups have equal employment opportunities and are equitably represented in all categories and levels in the workplace.
- In so doing, the company will take cognisance, inter alia, of the composition of the labour pool of suitably qualified persons from which it may reasonably be expected to promote or appoint employees.
- The Company will encourage all employees to embrace the task of redressing any inequalities and will develop a sense of ownership with regard to this process.
- The company shall raise awareness of diversity among all employees so that they can recognise and play an active role against all forms of direct and indirect discrimination and harassment.
- The company believes that diversity is a strategic business imperative which is essential to make Rand Refinery an employer of choice.

- Decisions related to the appointment, promotion, recruitment practices will be made in a manner that does not affect existing associate’s job security.
- In accordance with section 15(4) of the Employment Equity Act, nothing in this policy requires the company to take any decision concerning an employment policy or practice that would establish an absolute barrier to the prospective or continued employment or advancement of people who are not from designated groups.
- The Company considers any form of racism a serious offence with serious consequences for offenders. Employees are encouraged to value and celebrate diversity in all its aspects. Employees will therefore be encouraged to practise their culture and religion in a manner that does not offend other employees.
- The Company will eliminate unfair discrimination amongst others, in the following areas:
- Recruitment procedures, Advertising positions, Recruitment Selection criteria, Appointments , Job classification and grading , Remuneration and benefits practices, Terms and conditions of employment, Job assignments , Work environment and facilities , Training and development , Performance and evaluation systems, Promotions , Transfers , Succession planning , Disciplinary measures , Dismissals , Retention of designated groups, Corporate culture , HIV and AIDS status, education and prevention programmes.
- Appointed senior manager(s) to manage EE implementation, budget allocation in support of employment equity goals and Time off for the employment equity consultative committee/ (the “Employment Equity and Skills Development Forum”).
- Recruitment and selection will be in keeping with the Company’s business strategy and will be based on fairness, objectivity, having regard for competency and seeking to redress historical imbalances to achieve broad representation. Furthermore, the Company is also committed to implementing the targets as defined in the Rand Refinery EE plan in order to achieve EAP representation.
- The Company is committed to the development of employees or prospective employees on an accelerated basis, through effective training and skills development. The company has a training plan, identifying the required competencies for job categories and identifying the competencies of the company’s employees preparing for appropriate succession plans.
- An Employment Equity and Training Committee was established in compliance with the provisions of Section 16 of the Employment Equity Act. The Committee consists of a representative of disabled associates, representatives of associates from across the various occupational categories and levels, including associates from designated and non-designated groups.

COMPLAINTS OR DISPUTES

ALL associate or committee member who are dissatisfied with any matter relating to the Company’s obligations regarding employment equity, this policy, the interpretation and implementation of it or any of the reports submitted to the Director-General, should direct the complaint for consideration in terms of the Company’s grievance procedure dispute resolution process as defined in the Company’s Employment Equity Plan.


Praveen Baijnath (Jun 23, 2023 10:22 GMT+2)

Praveen Baijnath
Chief Executive




Unathi Sihlahla
General Manager: Human Resources


Dean Subramanian (Jun 19, 2023 18:31 GMT+2)

Dean Subramanian
Chief Financial Officer


Terance Nkosi (May 21, 2023 19:06 GMT+2)

Terance Nkosi
Executive Head: SHEQ and Technical Assurance


Peter Bouwer (Jun 9, 2023 09:26 GMT+2)

Peter Bouwer
General Manager: Refinery and Fabrication



Collin Naicker
General Manager: Smelter and Engineering Services

Approval

Request Date	Email	Outcome	Response Date	Comments
2023-04-20 10:11:54	TeranceN@gold.co.za	Approved	2023-04-20 13:13:04	
2023-04-20 13:15:07	UnathiS@gold.co.za	Approved	2023-04-20 14:30:47	
2023-04-20 14:32:58	Peterb@gold.co.za	Approved	2023-04-25 16:06:44	
2023-04-25 16:29:58	CollinN@gold.co.za	Approved	2023-05-04 16:27:15	
2023-05-04 16:30:21	DeanS@gold.co.za	Approved	2023-05-04 18:06:06	
2023-05-04 18:07:41	PraveenB@gold.co.za	Approved	2023-05-10 14:27:35	